

Summary: Governance Committee

 Workforce Investment Board of Butler|Clermont|Warren

2021 March

Governance Committee

(Ron Rohlfig, Chair)

The Governance Committee supports strategies and oversees activities that foster a more aligned and responsive system that is easy to access and customer oriented. The committee promotes collaboration, policy alignment, innovation, and communication among workforce system agencies and partners.

The Initial Governance Committee Meeting was on Monday Jan. 25, 2021 at 11AM

- **Committee Attendees:** Ron Rohlfig, Jerica Kruse, Michelle Snow
- **BCW|Workforce (Board Staff):** Stacy Sheffield (Exec. Dir.), Doris Knight (Exec. Asst.)
- **Other Attendees:** Roy Vanderford (Thomas P. Miller & Associates)

I. Welcome & Attendance

- a. Committee Chair , Ron Rohlfig, launched the initial meeting, facilitated attendance and introductions, including the Board's newly acquired Facilitator, Roy Vanderford.

II. New Business

- a. **Board Facilitator** – *Roy Vanderford, Thomas P. Miller and Associates*

Mr. Vanderford used the initial Governance Committee Meeting to review the local area leadership and program oversight roles of the Chief Elected Officials (CEO), the Workforce Development Board (WDB/WIBBCW) and joint (CEO/WDB) responsibilities.

Governance Agreements, Bylaws, Strategic Plan and the WIBBCW Policy & Procedure documents were shared.

III. Actions

- a. **Board Survey**

- i. Vanderford is currently drafting a brief board survey, whose replies will give insights to set the stage for the next Governance Committee meeting.

IV. General Information

- a. **BCW|Workforce**

- i. Jason Ashbrook is stepping down as BCW|Workforce Deputy Director. His last day will be January 29th.

Governance Committee Meetings are currently scheduled for the 4th Monday of each month at 11AM.

The next meeting is scheduled for Monday Mar. 22, 2021 at 11AM.

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